

Payment Plan Instructions

To make the process of paying for your education more manageable, Paul Quinn College offers an Installment Payment program in which students can split their tuition and fees into four installments. Twenty-five percent of your overall total, **AFTER** financial aid and third-party sponsorships are deducted, plus a non-refundable Installment Plan fee of \$30 is due on the first day of payment. You may not use financial aid or third-party sponsorships as your first payment.

When you log into CAMS, please perform the following steps:

- 1) Click "Pay Your Current Balance" at the top of the screen
- 2) Scroll to the bottom of your statement and choose one-time payment¹ **OR** select payment plan²
- 3) Follow the on-screen instructions and make a payment
- 4) Please read and accept/click the "Terms and Conditions" button at the bottom of the page
- 5) To view your payment plan, click "Payment Plan" on the left-hand side of the screen
- 6) To view your ledger, click "My Ledger" on the left-hand side of the screen

Enrolling in classes at Paul Quinn College is a financial obligation. Please understand that should you drop a class after Census Day, you are still responsible for the total amount due.

If you need any additional assistance, please contact the Financial Aid Office to inquire about options available to you including a Parent PLUS Loan. Please remember to complete your verification, FAFSA or TASFA for the academic year. If you have any questions, please contact the Financial Aid Department at Finaid@pqc.edu.

If an option has not been selected and paid by Census Day, you will be contacted via phone and/or email.

Please contact the Business Office if you have any questions or concerns.

Thank you in advance!

¹ Do NOT choose one-time payment if you are opting into the Payment Plan. Select "one-time payment" if you are paying your overall balance in full.

² Choose select payment plan if you need to divide your overall balance into four installments instead of paying in one lump sum.