

PAUL QUINN

REPORT #7
(December 2021)

CARES ACT Section 18004(a)(1) Student Portion

As a recipient of the federal funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students, the College is providing a progress report for students and concerned stakeholders to review. This information, initially posted 30 days after receipt of funds, will be updated every 45 days until the award period ends in April of 2021. Questions regarding the disbursement of CARES Funding can be submitted in writing to PQCCares@pqc.edu.

1. An acknowledgement that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.

Paul Quinn College submitted the executed Certification and Agreement to the Department of Education on April 17, 2020. The college confirms it will use no less than 50% of the CARES Stimulus Funds received to provide Emergency Financial Aid Grants to students. The College formed an Institutional Committee of students, faculty/staff and administrators to oversee the dissemination process.

2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students.

Paul Quinn College has received an additional \$1,672,713.00 on 05/14/2021 in HEERF-III funding for a total of \$2,836,433.00 to award to students in direct Financial Aid.

3. The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission (i.e., as of the 30-day Report and every 45 days thereafter).

As of December 31, 2021, Paul Quinn College has distributed \$2,362,060.56 to eligible students.

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4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act.

There were 485 PQC students eligible for the CARES Funding in the first round of funding. There are 362 students eligible for the CARES Funding in the second round of funding.

5. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act.

The College has awarded CARES Funding to 429 students in the HEERF I round of funding and has awarded CARES Funding to 343 students in the HEERF II round of funding and are awaiting contact from the 19 remaining students. The College has developed the award policy for HEERF-III and will begin awarding those funds in July, 2021.

6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.

For HEERF I, PQC relied on the guidance provided by the US Department of Education (<https://www2.ed.gov/about/offices/list/ope/heerfstudentfaqs.pdf>) to identify eligible students. The Institutional Committee agreed to award two rounds of funding. The first round of HEERF I funding provided all eligible students the same amount, \$750. The second round of funding in HEERF I was awarded to students based on eligibility and Pell Grant Status. Specifically, those students who received funds in Round 1 who received a Pell Grant Award during the spring 2020 semester received an additional disbursement of \$730.

For HEERF II, PQC relied on the guidance provided by the US Department of Education ([updated faqs heerf II](#)) to identify eligible students. The Institutional Committee agreed to award one round of funding to all eligible students based on their PELL eligibility and their enrollment status of full or part-time. The following table shows the eligibility and the funds awarded to students in HEERF II:

Eligibility	Enrollment	Number	Per Student
PELL	Full-time	268	\$ 1,742.02
PELL	Part-time	34	\$ 1,250.00
NON-Pell	Full-time	50	\$ 1,250.00
NON-Pell	Part-time	10	\$ 1,000.00

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For HEERF III, PQC relied on the guidance provided by the US Department of Education ([updated fags heerf III](#)) to identify eligible students. The Institutional Committee agreed to award funding to all eligible students based on their PELL eligibility and their financial need. Pell eligible students were awarded \$1,500 and non-Pell eligible students were awarded \$1,000. Students were required to complete a short application requesting the funds which could assist students with any component of their cost of attendance and any emergency costs arising as a result of coronavirus, such as tuition, food, housing, healthcare (including mental), and childcare.

There were 319 students in the initial round of applications, receiving a total of \$462,000.00 in the quarter ending September 30, 2021. Applications are still being received and will be awarded until all funds have been expended.

An additional 195 students were awarded at total of \$704,919.96 during the quarter ending December 31, 2021. We have \$541,122.44 remaining to be awarded to students.

7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.

Paul Quinn College sent CARES Funding communication to students via their official email accounts, through posted info on the school's website, and through individual conversations between students and staff. An email address (PQCCares@pqc.edu) was created to allow students to more easily submit questions to the group of staff members involved in the CARES Funding process. This included staff from the Financial Aid Office, the Bursar, and the members of the institutional committee. The group email address added to the College's ability respond to students' questions and concerns promptly and accurately.

Students who did not have current banking information on file with the College were directed to log in to CANVAS to complete and submit the banking info form via CANVAS. The information was then retrieved by Business Office staff. CANVAS provided a secure site for sensitive information to be shared behind the student's log-in. Students were repeatedly reminded NOT to email their banking information to anyone, ever.

Students who preferred to have their funds mailed, confirmed their mailing addresses electronically or by contacting the Business Office directly. PQC students who are not eligible for the CARES Funding received written information, sent via PQC email, with details on their specific status.

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CARES ACT Section 18004(c) Institutional Portion

Sections 18004(a)(1) and 18004(c) of the CARES Act, Pub. L. No. 116-136 (March 27, 2020), authorizes the Secretary of Education (“Secretary”) to allocate a maximum institutional portion of the formula grant funds in the amount of \$581,859.00 (up to 50 percent of the amount authorized under Section 18004(a)(1) of the CARES Act) to PAUL QUINN COLLEGE (“Recipient”).

Section 18004(c) of the CARES Act allows Recipient to use up to 50 percent of the funds received to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus so long as such costs do not include payment to contractors for the provision of pre-enrollment recruitment activities, including marketing and advertising; endowments; or capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship (collectively referred to as “Recipient’s Institutional Costs”). Section 18004(c) also requires Recipient to use no less than fifty percent of the funds received to provide emergency financial aid grants to students for expenses related to the disruption of campus operations due to the coronavirus (including eligible expenses under a student’s cost of attendance such as food, housing, course materials, technology, health care, and child care). This Certification and Agreement solely concerns Recipient’s Institutional Costs, as defined above.

PAUL QUINN COLLEGE has elected to use funds designated for Recipient’s Institutional Costs to provide technology and support to students for the delivery of online instruction due to disruption by coronavirus.

1. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution’s Certification and Agreement:

In HEERF I, Paul Quinn College received \$581,859.00.

In HEERF II, Paul Quinn College received \$1,355,675.00.

In HEERF III, Paul Quinn College received \$1,631,602.00

In total, Paul Quinn College has received \$3,569,136.00

2. As of December 31, 2021, Paul Quinn College has spent a total of \$3,569,136.00 as follows:

- a. Providing tuition discounts. \$356,856.00.

- b. Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees. \$322,789.00.

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- c. Paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions. \$149.00
- d. Purchasing, leasing or renting additional instructional equipment and supplies to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses. \$11,591.00
- e. Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities. \$376,167.00.
- f. Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc. \$202,338.00.
- g. Other Uses of (a)(1) Institutional Portion of funds (Loss of Revenue; Redesigning of Food Service and other student facing facilities). \$1,984,995.00.

CARES ACT Section 18004(a)(2) HBCU Allocation

Section 18004(a)(2) of the CARES Act, Pub. L. No. 116-136 (March 27, 2020), authorizes the Secretary of Education (“Secretary”) to make an award in the amount provided in the column labeled “Total Allocation” on the Table “Allocations for Section 18004(a)(2) of the CARES Act,” which is hereby incorporated by reference, to PAUL QUINN COLLEGE (“Recipient”).

Section 18004(a)(2) of the CARES Act authorizes the Secretary to make additional awards under parts A and B of title III, parts A and B of title V, and subpart 4 of part A of title VII of the Higher Education Act of 1965, as amended (“HEA”), to address needs directly related to the coronavirus. These awards are in addition to awards made in Section 18004(a)(1) of the CARES Act and have been allocated by the Secretary proportionally to such programs based on the relative share of funding appropriated to such programs in the Further Consolidated Appropriations Act, 2020 (Public Law 116-94).

Pursuant to Section 18004(a)(2) of the CARES Act, Recipient may use this award to defray expenses incurred by Recipient, including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, and payroll (“Recipient’s Expenses”). Recipient also may use this award for grants to students for any component of the student’s cost of attendance, as defined under Section 472 of the HEA, including food, housing, course materials, technology, health care, and child care (“Student Grants” or “Student Grant”).

In accordance with Section 18004(a)(2) of the CARES act, Paul Quinn College intends to use this award to defray expenses incurred by Recipient, due to lost revenue...

The total amount of funds that the institution will receive or has received from the Department pursuant to the institution’s Certification and Agreement:

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Paul Quinn College has received a total of \$8,838,162.00.

As of December 31, 2021, the amount Paul Quinn College has used to defray expenses due to lost revenue is a total of \$4,600,505.60. The lost revenue numbers were derived from the enrollment for the same periods one year prior as well as qualified expenses incurred during the pandemic. The College has also used \$369,000.00 for the development of curriculum to facilitate online learning. Total funds drawn to date are: \$4,969,505.60.