

**PAUL QUINN COLLEGE | OFFICE OF FINANCIAL AID
2021-2022 Financial Changes Review**

Name:

Student ID:

All appeals must include the following:

- Signed letter explaining your special circumstances - *if this appeal is due to your parent's circumstances, this letter must be signed by your parent.*
- Signed 2019 IRS 1040 Forms including Schedules and W-2's if applicable or 2019 Tax Transcript (<https://www.irs.gov/individuals/get-transcript>) **OR** if your 2020 tax return is reflective of your situation, submit for 2020 instead
- Documentation for the option(s) that best fit your circumstances. **If you are unable to provide specified documentation or if they do not apply to your circumstances, provide a reasonable alternative.**

<p>Loss of W-2 Employment Income</p> <p>To document loss of employment:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Document from employer confirming employment change or <input type="checkbox"/> Unemployment benefits statement, or denial letter <input type="checkbox"/> Most current paystub(s) from tax filer <input type="checkbox"/> If neither is available, explain why in the letter <p>If 2020 tax year is more reflective of your situation</p> <ul style="list-style-type: none"> <input type="checkbox"/> 2020 signed tax return/transcript and W-2's <p>To determine wages to be excluded</p> <ul style="list-style-type: none"> <input type="checkbox"/> W-2's from 2019 from tax filers on return <input type="checkbox"/> Final Paystub from tax filer who lost income <input type="checkbox"/> Not required if submitting complete 2020 tax information 	<p>Loss of Self-Employment Income</p> <ul style="list-style-type: none"> <input type="checkbox"/> Appeal letter should include explanation on income changes compared to the 2019 tax year <p>To determine income to be excluded:</p> <ul style="list-style-type: none"> <input type="checkbox"/> 2019 Schedule C from Tax Return
<p>Separation or Divorce</p> <p>To determine wages to be excluded:</p> <ul style="list-style-type: none"> <input type="checkbox"/> All 2019 W-2s (both parents) <input type="checkbox"/> Legal Separation Agreement / Petition for Divorce (FL-100) or <input type="checkbox"/> Documentation verifying that parents maintain separate households 	<p>Medical Expenses Paid in 2018</p> <ul style="list-style-type: none"> <input type="checkbox"/> Schedule A from your 2019 Federal Tax Return <input type="checkbox"/> If you didn't file Schedule A, please provide an explanation and supporting documentation of your expenses. You may attach the itemized guide to the appeal, if needed.
<p>Expiration of Unemployment</p> <ul style="list-style-type: none"> <input type="checkbox"/> Unemployment benefits statement showing claim end date 	<p>Death of a Parent or Spouse</p> <p>To determine wages to be excluded:</p> <ul style="list-style-type: none"> <input type="checkbox"/> All 2019 W-2s (both parents) <input type="checkbox"/> Copy of Death Certificate
<p>Cancellation of Debt</p> <ul style="list-style-type: none"> <input type="checkbox"/> 2019 1099-C 	<p>One-Time Early Retirement Withdrawal</p> <ul style="list-style-type: none"> <input type="checkbox"/> 2019 1099-R

Financial Changes Review Signed Letter

Please describe what changed in your financial circumstances from 2019. If this appeal is due to your parent's circumstances, this letter must be signed by your parent. If this is due to loss of employment or income please make sure to include dates of when employment ended, reduction occurred, etc.

Certification: I certify that the submitted information is true and correct to the best of my knowledge and belief. If asked by an authorized official, I agree to provide additional proof of the information provided on this form. I understand that purposely providing false or misleading information on this form may result in reduction or repayment of aid, fines and/or imprisonment in this and/or future years.

Parent's Signature

Date

Student's Signature

Date